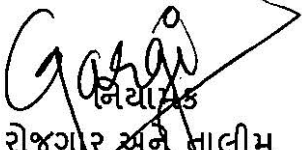


સરકારી/ગ્રાન્ટ-ઇન-એઇડ/સ્વનિર્ભર સંસ્થાઓમાં પ્રવેશસત્ર:૨૦૨૩ માટેનો  
પ્રવેશ એકશન પ્લાન

| ક્રમ                                 | વિગત  | તારીખ                                   |
|--------------------------------------|---|---|
| પ્રથમ રાઉન્ડની પ્રવેશ કાર્યવાહી માટે |   |   |
| ૧                                    | ઓનલાઇન પ્રવેશ ફોર્મ ભરવાનું શરૂ કર્યાની તારીખ   | તારીખ:૨૪/૦૫/૨૦૨૩                        |
| ૨                                    | ઓનલાઇન પ્રવેશ ફોર્મ ભરવાની, રજીસ્ટ્રેશન ફી ભરી ઓનલાઇન સબમિટ કરવાની તથા પ્રવેશ ફોર્મમાં હેલ્પ સેન્ટર ખાતેથી સુધારા-વધારા કરવાની છેલ્લી તારીખ   | તારીખ:૨૫/૬/૨૦૨૩                         |
| ૩                                    | પ્રોવિઝનલ મેરીટ લીસ્ટ પ્રસિદ્ધ કરવાની તારીખ   | તારીખ:૨૭/૦૬/૨૦૨૩                        |
| ૪                                    | આખરી બેઠકો પ્રસિદ્ધ કરવાની તારીખ  | તારીખ:૨૭/૦૬/૨૦૨૩                        |
| ૫                                    | પ્રવેશ મોક-રાઉન્ડ માટે ચોઇસ ફીર્લોગની તારીખ, મેરીટ લીસ્ટમાં વાંધાઓ તથા તે સુધારા-વધારા માટેની તારીખ તથા દિવ્યાંગ ઉમેદવારોને VRC A'bad દ્વારા ટ્રેડ સ્યુટેબિલીટી સર્ટિફિકેટ ઇસ્તુ કરવાની તારીખ | તારીખ:૨૮/૦૬/૨૦૨૩ થી<br>તારીખ:૦૩/૦૭/૨૦૨૩ |
| ૬                                    | પ્રવેશ મોક-રાઉન્ડનું પરિણામ જાહેર કરવાની તારીખ  | તારીખ:૦૪/૦૭/૨૦૨૩                        |
| ૭                                    | આખરી મેરીટ લીસ્ટ પ્રસિદ્ધ કરવાની તારીખ  | તારીખ:૦૫/૦૭/૨૦૨૩                        |
| ૮                                    | પ્રવેશના પ્રથમ રાઉન્ડ માટે ચોઇસ ફીર્લોગ સુધારા-વધારા માટેની તારીખ   | તારીખ:૦૬/૦૭/૨૦૨૩ થી<br>તારીખ:૧૧/૦૭/૨૦૨૩ |
| ૯                                    | પ્રવેશના પ્રથમ રાઉન્ડનું પરિણામ જાહેર કરવાની તારીખ  | તારીખ:૧૨/૦૭/૨૦૨૩                        |
| ૧૦                                   | પ્રવેશ ફી ભરી જે તે સંસ્થા ખાતે રૂબરૂ જઈ પ્રથમ રાઉન્ડના પ્રોવિઝનલ પ્રવેશને સ્વીકારવાની તારીખ તથા પ્રથમ રાઉન્ડ પ્રવેશ ઓનલાઇન રદ કરવાની તારીખ   | તારીખ:૧૩/૦૭/૨૦૨૩ થી<br>તારીખ:૧૯/૦૭/૨૦૨૩ |
| ૧૧                                   | પ્રથમ રાઉન્ડ બાદ ખાલી રહેતી બેઠકો જાહેર કરવાની તારીખ  | તારીખ:૨૦/૦૭/૨૦૨૩                        |
| ૧૨                                   | બીજા રાઉન્ડ માટે ઓનલાઇન પ્રવેશ ફોર્મ ભરવાની, રજીસ્ટ્રેશન ફી ભરી ઓનલાઇન સબમિટ કરવાની તથા પ્રવેશ ફોર્મમાં હેલ્પ સેન્ટર ખાતેથી સુધારા-વધારા કરવાની તારીખ   | તારીખ:૨૧/૦૭/૨૦૨૩ થી<br>તારીખ:૩૦/૦૭/૨૦૨૩ |
| ૧૩                                   | પ્રવેશના બીજા રાઉન્ડ માટે ચોઇસ ફીર્લોગની તારીખ તથા દિવ્યાંગ ઉમેદવારોને VRC A'bad દ્વારા ટ્રેડ સ્યુટેબિલીટી સર્ટિફિકેટ ઇસ્તુ કરવાની તારીખ  | તારીખ:૩૧/૦૭/૨૦૨૩ થી<br>તારીખ:૦૨/૦૮/૨૦૨૩ |
| ૧૪                                   | બીજા રાઉન્ડનું પરિણામ જાહેર કરવાની તારીખ  | તારીખ:૦૩/૦૮/૨૦૨૩                        |
| ૧૫                                   | પ્રવેશ ફી ભરી જે તે સંસ્થા ખાતે રૂબરૂ જઈ બીજા રાઉન્ડના પ્રોવિઝનલ પ્રવેશને સ્વીકારવાની તારીખ તથા પ્રવેશ ઓનલાઇન રદ કરવાની તારીખ   | તારીખ:૦૩/૦૮/૨૦૨૩ થી<br>તારીખ:૦૬/૦૮/૨૦૨૩ |
| ૧૬                                   | પ્રવેશ સત્ર શરૂ કરવાની તારીખ  | As Per DGT Guideline                    |

  
 રોજગાર અને તાલીમ  
 ગાંધીનગર

File No. DGT-Aff011/1/2023-O/o DIR (TC)  
Government of India  
Ministry of Skill Development & Entrepreneurship  
Directorate General of Training

Employment Exchange Building  
Pusa campus, New Delhi-110012  
Date: 27.04.2023

To

All Principal Secretaries of State Government/UT  
(Dealing with Craftsman Training Scheme).

**Subject: Academic Calendar for the Six Months, One and Two-year Trades of the  
Craftsmen Training Scheme (CTS) in Industrial Training Institutes (ITIs):  
Session: 2023-24/25 -Regarding.**

Sir/Madam,

The details of academic calendar-2023 for running **Craftsmen Training Scheme (CTS)** in Industrial Training Institutes (ITIs) across the country is given as follows:

**I. Training Schedule: One- year and Two-Year Trades: Session:2023-24/25**

| S.no | Activity   | Timelines*                  |
|------|--|-----------------------------|
| 1.   | Advertisement for admission by concerned directorates of State/UT.   | 01.06.2023                  |
| 2.   | Closing date for Admissions by concerned directorates of State/UT. (Both in Government & Private ITIs).<br>(Which Includes all types of admission including walk-in)   | 31.08.2023                  |
| 3.   | API Data Upload by State Directorate/UT.   | 01.09.2023 to<br>20.09.2023 |
| 4.   | Left over trainees' data migration, if any pending due to technical glitches. In coordination with DGT-IT team.<br>Note: State wise schedule is enclosed as Annexure-A | 21.09.2023 to<br>20.10.2023 |
| 5.   | Last date to receive letter (enclosed as Annexure-B) from State Directorate about migration of admission data to NCVT-MIS portal.                                      | 25.10.2023                  |
| 6.   | Start of Academic Session (Starting date of Training).   | 25.09.2023                  |
| 7.   | End of Academic Session (Closing date of Training).  | 28.06.2024                  |
| 8.   | Trainee Verification and ITI approval.   | 25.09.2023 to<br>31.10.2023 |

  
22/4/23

|     |  |                          |
|-----|--|--------------------------|
| 9.  | Grievance registration & resolution for trainee details. | 01.11.2023 to 15.12.2023 |
| 10. | AITT   | July/August 2024         |

\*Total 1590 Hours= 1200 Hrs Training Hours + 150 Hrs OJT/Group Project + 240 Hrs Language subject for NIOS

(II) The Training schedule for six months Trades Session 2023-24:

| S.no   | Activity  | Timelines*               |
|--|---|--------------------------|
| (I) Six Months trades Batch-I (25.09.2023 to 19.01.2024) |   |                          |
| 1.   | Advertisement for admission by concerned directorates of State/UT.  | 01.06.2023               |
| 2.   | Closing date for Admissions by concerned directorates of State/UT. (Both in Government & Private ITIs).<br>(Which Includes all types of admission including walk-in)  | 31.08.2023               |
| 3.   | API Data Upload by State Directorate/UT.  | 01.09.2023 to 20.09.2023 |
| 4.   | Left over trainees data migration, if any pending due to technical glitches. In coordination with DGT-IT team.<br>Note: State wise schedule is enclosed as Annexure-A | 21.09.2023 to 20.10.2023 |
| 5.   | Last date to receive certificate (enclosed as Annexure-B) from State Directorate about migration of admission data to NCVT-MIS portal.                                | 25.10.2023               |
| 6.   | Start of Academic Session (Starting date of Training).  | 25.09.2023               |
| 7.   | End of Academic Session (Closing date of Training).   | 19.01.2024               |
| 8.   | Trainee Verification and ITI approval.  | 25.09.2023 to 31.10.2023 |
| 9.   | Grievance registration & resolution for trainee details.  | 01.11.2023 to 15.12.2023 |
| 10.  | AITT  | February 2024            |

\*Total 675 Hours= 600 Hrs Training Hours + 75 Hrs OJT/Group Project.

*[Handwritten Signature]*  
22/11/23

| <b>Six Months trades Batch-II (04.03.2024 to 28.06.2024)</b> |   |                          |
|--|---|--------------------------|
| <b>Sl. No.</b>   | <b>Activity</b>   | <b>Timelines*</b>        |
| 1  | Advertisement for admission by concerned directorates of State/UT.  | 01.01.2024               |
| 2  | Closing date for Admissions by concerned directorates of State/UT. (Both in Government & Private ITIs).<br>(Which Includes all types of admission including walk-in)  | 31.01.2024               |
| 3  | API Data Upload by State Directorate/UT.  | 01.02.2024 to 20.02.2024 |
| 4  | Left over trainees data migration, if any pending due to technical glitches. In coordination with DGT-IT team.<br>Note: State wise schedule is enclosed as Annexure-A | 21.02.2024 to 29.02.2024 |
| 5  | Last date to receive certificate (enclosed as Annexure-B) from State Directorate about migration of admission data to NCVT-MIS portal.                                | 06.03.2024               |
| 6  | Start of Academic Session (Starting date of Training).  | 04.03.2024               |
| 7  | End of Academic Session (Closing date of Training).   | 28.06.2024               |
| 8  | Trainee Verification and ITI approval.  | 04.03.2024 to 22.03.2024 |
| 9  | Grievance registration & resolution for trainee details.  | 22.03.2024 to 19.04.2024 |
| 10   | AITT  | July/August 2024         |

**\*Total 675 Hours= 600 Hrs Training Hours + 75 Hrs OJT/Group Project.**

#### **Important Guidelines:**

- i. This Admission calendar supersedes all the previous orders related to CTS admissions in all government and private ITIs across the country.
- ii. Respective SSDEC is requested to monitor and ensure admission activity as per the schedule given by DGT.
- iii. All the State Directorates are required to maintain own "Online admission" portal for government and private ITIs.
- iv. All the state directorates are requested to migrate the data from state online admission portal to NCVT-MIS portal through API link enabled by DGT as per above mentioned schedule.
- v. Only ITIs affiliated as on 30<sup>th</sup> June, 2023 will be eligible to take admissions for Session 2023.
- vi. State directorates must ensure admissions in ITIs shall be taken as per seat matrix available on NCVT-MIS portal link  
<https://www.ncvtmis.gov.in/Pages/Dashboard/AdmittedTraineeDashboard.aspx>.

*[Handwritten Signature]*  
22/4/23

- vii. If any ambiguity/mismatch in seat matrix must brought to the notice of undersigned through respective state directorate along with supporting documents on or before 15.07.2023. After the deadline seat matrix will be treated as final and no corrections will be entertained till completion of the session 2023. (Requests directly from ITI are not entertained)
- viii. SSDEC/State Directorates must ensure and allow admissions ONLY in Active ITIs with affiliated trades and units.
- ix. SSDEC/State Directorates should NOT allow Admissions in ITIs against which De-Affiliation proceedings are under Progress.
- x. De-affiliated, Inactive ITIs, Trades/Units in which Zero admissions in last two consecutive years shall NOT be allowed to take admissions unless affiliated again by DGT.
- xi. SSDEC/State Directorates may allow admission in 50% of affiliated units in case of two-year courses, so that ITIs can take admission every year.
- xii. DST flag "IsDual" must be enabled by respective ITI at the time of Trainee Approval, if ITI is taken admission in DST mode.
- xiii. After closing of API link, a separate VC will be conducted state-wise to migrate leftover data from state portal to NCVT-MIS portal as per schedule and no further trainee data would be accepted after this. Also, the State Director have to submit letter (enclosed) about zero pendency after data migration is completed.
- xiv. **If state director fails to submit letter of data migration as per above mentioned schedule, DGT will assume pendency as zero and respective state data migration link will be deactivated.**
- xv. Trainees with unique Mobile number and email ID shall only be admitted and no change in mobile number and Email ID allowed till trainees receive NTC.
- xvi. Once student data is approved by ITI, change in student data viz. name, father name, mother name, DoB, Shift/Unit correction etc shall not be allowed.
- xvii. For increasing the productivity and efficiency of the industry, availability of skilled manpower is a prerequisite, towards this it is important to attract the most interested and keen talent for job role and train them accordingly. The respective SSDEC is advised to take proactive steps for addressing information asymmetry in filling available trade/s seats through various measures such as the following: -
- Advertise through local media, hoardings at prominent places, posters, and banner at secondary schools about the available training options available in each district.
  - Encourage District education officer and principles of secondary schools to approach the students and parents for encouraging them seeking admission in ITIs
  - Provide appropriate counselling and guidance to the drop outs as well as prospective trainees about the career prospects after ITI training.
  - Coordinate with gram panchayats and local bodies for running a mobilisation campaign for admission.
  - Publicise through local channels, radios, print media and brochures.
  - District Skilling Committees may also be involved to take measures on broadening the prospective of ITIs in their districts.
  - SSDEC/State Directors shall promote women candidates to take admissions in ITIs to increase their participation in ITIs.
  - A yearbook may be published to publicize the ITIs, including various activities, initiatives, and success stories.
- xviii. The State directorates are also advised to counsel and inform all admission seeking prospective trainees, parents and institutes of the following: -

 28/11/23

- To check ITI (Active/Inactive)/Trade affiliation (Affiliated/De-affiliated) status at [www.ncvtmis.gov.in](http://www.ncvtmis.gov.in)
- To provide unique mobile number and e-mail address and to maintain it till they complete the course and receive the certificate, as change is not permitted later.
- To verify the trainee data before uploading and verifying.

This issues with the approval of competent authority.



**(Ujjwal Biswas)**  
Director, TC

Copy for Kind information to: -

1. Sr PPS to DG/AS, DGT, New Delhi
2. Sr PPS to DDG, DGT, New Delhi

Copy for necessary action

3. Directors, State Directorates/UTs dealing with CTS.
4. All RDSDEs.
5. The Director, CFI, TT, IT, NIMI, CD at DGT, New Delhi



**(Amrit Pal Singh)**  
Joint Director, TC

